



# WARSASH TENNIS CLUB INCIDENT/ACCIDENT GUIDELINES

## IF THEY ARE SPOILING YOUR FUN - RING 101!

It is recommended that club members do not confront any trouble-makers. The following numbers should be used if further assistance is required:

### 101

- This will allow an incident to be reported and advice is offered to help decide whether action needs to be taken.
- The call is logged and will be put through to the appropriate police department. Advice will be given if the 999 number needs to be involved

### 999

- This number is for emergencies and should only be used when a crime is needing immediate action

### 0845 045 45 45

- Calls to this number will result in the incident being logged but may not result in an instant response. Logging of calls is important as a raised frequency of incidents can be noted and would provide evidence for the need for a higher PCSO presence.

**Please inform a club committee member if an incident occurs so that this can be logged as evidence**



# WARSASH TENNIS CLUB INCIDENT/ACCIDENT GUIDELINES

PLEASE FOLLOW THESE GUIDELINES IN THE INSTANCE OF ANY INCIDENT OR ACCIDENT AT WARSASH TENNIS CLUB.

- Stay calm but act swiftly and observe the situation. Is there any danger of further injuries?
- Listen to what the injured person is saying
- If the injury is minor, alert your first aider to take appropriate action
- If the injury requires specialist treatment, call the emergency services
- Deal with the rest of the group and ensure they are adequately supervised
- Do not move someone with major injuries. Wait for the emergency services
- Contact the injured person's parent/carer
- Complete an Incident/Accident report from in the Club Manual in the clubhouse

Full contact/address details in case of emergency:

Club Name: **WARSASH TENNIS CLUB**

Address: **Recreation Ground, Osborne Road, Warsash Southampton**  
(No actual postcode but nearest postcode is SO31 9GH)

Telephone: No landline on site but key members may be contacted in emergencies –

Club Chairman:	Denise Franks	01489 571722	07734 438146
Club Secretary:	Karen Harrison	01329 239309	07768 615095
Facilities:	David Sadler	01489 885560	07775 866225
First Aider	Chris Coote	01489 582319	07710 283626
	Rob Norris		07519 633559

**FIRST AID EQUIPMENT IS IN THE CLUBHOUSE KITCHEN CUPBOARD**



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